

Venue: 6:15 p.m. to 7:15 DIAL IN ONLY! (Please note meeting schedule below in red – Don't forget to press 'record')

Dial-in number: 877-783-2009; Passcode: 124985

<i>Officers in bold were in attendance</i>			
Officers (2009) Required	Position	Volunteers (Optional)	Position
Tony Appleby Nathalie Udo JP Zingmark Sonja C. Stewart Ray Ju Dhiraj Dogra	President Past President CFO VP Professional Development VP Community Relations VP Operations	Kiran Darsha Bill Dominguez LouAnn Conner Cindy Muscio Aisha Williams Candice Thompson Richa Sharma Natalia Boyadjiev Kimi Ziemski Elaine Law Neal Cronin Advisory Board Deborah Droz	Deputy CFO Deputy VP of Community Relations Deputy VP of Operations Deputy VP of Professional Development Director of Dinner Meetings Director of Membership Director of Volunteers Director of Communications Director of Public Relations Director of Community Relations Administrative Assistant to the Board and President

Red = Notes real time (minutes) **Yellow** – clarification needed for minutes **Green** – A to-do for someone (will be put on a separate list)

Report Format:

STATUS:

PLANS:

STRATEGIC/OPERATIONAL MILESTONES/CHANGES:

ISSUES, RISKS, & AGENDA ITEMS:

SCHEDULE:

- 6:15 to 6:20 Roll call and Secretary's report
- 6:20 to 6:25 Review of open action items
- 6:25 to 6:30 Past President's report
- 6:30 to 6:40 Community Relations report
- 6:40 to 6:50 Professional Development report
- 6:50 to 7:00 Finance report
- 7:00 to 7:10 Operations report
- 7:10 to 7:15 President's report & wrap up

Agenda by: BoD/Deb Droz

Timekeeper: Tony Appleby

Board Reports	Minutes
	REPORT

<p>SECRETARY <i>Dhiraj Dogra</i></p> <p>Agenda Items:</p> <p>1.</p>	<p><u>Approval of last month’s minutes – online in June</u></p> <p>STATUS:</p> <p>PLANS:</p> <p>STRATEGIC/OPERATIONAL MILESTONES/CHANGES:</p> <p>ISSUES, RISKS, & AGENDA ITEMS:</p> <p>BOARD VOTES:</p> <p>MINUTES:</p> <p>A quorum was achieved at 6:25 and the Tony proposed to the board that Cindy Muscio should be considered for the position of VP of Professional Development following the removal by the board of Sonja Stewart by an earlier electronic vote of no confidence cast by Tony, Ray, and JP. Tony, Ray, and Dhiraj voted “aye” and the motion carried.</p> <p>Dhiraj moved for approval of the last meeting’s minutes and the motion. Tony, Ray, and Dhiraj voted “aye” and the motion carried.</p> <p>The team then reviewed the open action items (and I have included the notations in the attached updated file).</p>
<p>PRESIDENT <i>Tony</i></p> <p>Agenda Items:</p> <p>1.</p>	<p><u>REPORT</u></p> <p>STATUS:</p> <p>PLANS:</p> <p>STRATEGIC/OPERATIONAL MILESTONES/CHANGES:</p> <p>ISSUES, RISKS, & AGENDA ITEMS:</p> <p>MINUTES:</p> <p>Planning session – you have detail. Nothing of note from my perspective. Appreciative that PMO team is being headed by Nathalie at present. It has crafted a portfolio overview of all activities, annualized and strategic, that we will be looking at on Saturday. We will also have the opportunity to introduce Miles Lawless who is our PMO Metrics manager...he comes to us with a great background, extensive experience...fuzzy ...meeting or exceeding our Chatting briefly on Saturday as well.</p> <p>Any other business? A lot in the air and I appreciate everyone being flexible. Thanks for spending the time and effort you have.</p>
<p>FINANCE <i>JP Zingmark</i></p> <p>1.</p>	<p><u>REPORT</u></p> <p>STATUS:</p> <p>1.) FINANCIAL REPORTS:</p> <p>a. Aug 09 Profit & Loss</p>

	<p>b. Aug 09 Balance Sheet c. Aug 09 Payment Download</p> <p>Report files (and other inputs) are posted to the BoD Finance shared site at this link: http://tinyurl.com/kukssv, then select the 8-Aug folder.</p> <p>2.) INCOME - Highlights:</p> <p>a. Affiniscape registrations \$14.9k (Scrum Master \$9k, PMP Prep \$3k). b. Member dues \$5.7k c. Note: PMI-SV also paid their share of July joint dinner meeting expenses \$3.5k</p> <p>3.) EXPENSE - Highlights:</p> <p>a. Marriott WC hotel for Aug. dinner meeting (\$6.3k). Note: After registration fees, the net loss on this event was \$3,048. There were 101 attendees. b. Credit card expenses from online registrations (\$646). c. DOME Services invoice (\$516).</p> <p>PLANS: CFO to review high-level 2010 budget plan on 9/12 and assign planning homework to VPs.</p> <p>STRATEGIC/OPERATIONAL MILESTONES/CHANGES: Catherine DuPont officially started as the chapter's new Procurement Manager and contributed to at least two events already. Feedback has been positive.</p> <p>ISSUES, RISKS, & AGENDA ITEMS:</p> <p>MINUTES:</p> <p>Tony – be prepared to contribute on Saturday to budget creation.</p>
<p>OPERATIONS <i>Dhiraj Dogra</i></p> <p>1.</p>	<p><u>REPORT</u></p> <p>STATUS:</p> <ul style="list-style-type: none"> • Sister Chapter - executed charter. Seeking signed agreement by chapter president for relationship with DC chapter. Plan to add more people in this team. • Mentoring Program - got 2 new members in one week and Pamela is back in group so now up to 3 - held re-kickoff meeting on 9/1 looks to be good team and set to have second meeting on 9/15. Plan to add more people in this team. • Operations Manual - on track.

	<p>PLANS: Add more people to the teams for adding momentum...</p> <p>STRATEGIC/OPERATIONAL MILESTONES/CHANGES:</p> <p>ISSUES, RISKS, & AGENDA ITEMS:</p> <p>MINUTES:</p> <p>Buzz – couldn't hear....(as you are aware)</p> <p>Nothing new. Questions?</p> <p>Tony owes Luann paperwork on sister chapter</p>
<p>COMMUNICATIONS <i>Natalia</i></p>	<p><u>REPORT</u></p> <p>STATUS:</p> <ul style="list-style-type: none"> • 2 new volunteers has joined the team: Robert DeBenedetti, Google analytics manager, and Drew Powers, newsletters editor. • Stewart Belsham, website manager, and Susan Greene, newsletters editor, have resigned. • Basecamp tool has been set and used by the team • Website left navigation has been adjusted • Website content maintenance/update has been performed • E-blast/Newsletters Master Calendar till the end of the year has been created • Communiations business processes capturing into the document has been started • Community Relations web pages "Under constructions" has been removed from the web site • Google Analytics Team started to move. They are in Research Phase. Have provided 9 reports that can be viewed at Basecamp site under Webanalytics Project in Files tab. • The SFBAC Facebook page has 74 fans now, Twitter account has 47 followers and the LinkedIn Group has 905 members. All are growing constantly. • PMI 35 Year Milestone – certificate picture was uploaded or linked to on chapter web site, LinkedIn, Facebook and Twitter accounts • Facebook group got reorganized; Eric Asmar is managing the Facebook group <p>August</p> <ul style="list-style-type: none"> • New Web Site Candidates list has been started • Newsletter #7 has been issued on September 09/03/09 • E-mail blasts has been sent: <ol style="list-style-type: none"> 1. 7/27/09 Upcoming PMI-SFBAC Events! 2. 8/8/09 Last Chance to Save, One-Page Project Manager 3. 8/10/09 Last Chance to Save – PMI-SFBAC August Dinner Meeting 4. 8/15/09 Registration Ending Soon – PMI-SFBAC August Dinner Meeting 5. 8/28/09 One-Page Project Manager 6. 8/30/09 Upcoming PMI-SFBAC Events! 7. 8/31/09 Stay Connected with PMI-SFBAC through Social Media Channels 8. Upcoming PMI events were published over Social Media Channels

	<p>PLANS:</p> <ul style="list-style-type: none"> • Add Mission page to the About Us • Revise all website pages • Identify content owners for all pages • Capture currently used by Chapter Affiniscape features as a base for the new website/provider requirements • Evaluate the Affiniscape system improvements after September 12th upgrade • Plans to add pictures of the board of directors to Facebook account. Are the members of the board interested in this? or opposed? • Plans to organize a LinkedIn group event, theme is not determined yet: any preferences? <p>STRATEGIC/OPERATIONAL MILESTONES/CHANGES:</p> <ul style="list-style-type: none"> • We would need a Board support in identifying content owners for all website pages • Ask all parties to use Social media channels announcements instead of excessive e-mail blasts. Our strategy is to have one e-mail blast per week, maximum 2. Please refer to the schedule which is located at Basecamp site. • We need a board decision if the members of the board of directors want their pictures published on the Social Media Channels. If so, we need the pictures of all members of the board of directors. <p>ISSUES, RISKS, & AGENDA ITEMS:</p> <ul style="list-style-type: none"> • The Basecamp tool is very helpful and we should continue the trial period. <p>MINUTES:</p>
<p>MEMBERSHIP UPDATE <i>Candice Thompson</i></p>	<p><u>REPORT</u></p> <p>STATUS: Membership is continuing to decrease PLANS: Work on plan telemarketing strategy and e-mail to non-renewals STRATEGIC/OPERATIONAL MILESTONES/CHANGES: ISSUES, RISKS & AGENDA ITEMS: Briefly discuss telemarketing strategy and non-renewal letters (if time permits).</p> <p>MINUTES:</p>
<p>VOLUNTEERS <i>Richa Sharma</i></p>	<p><u>REPORT</u></p> <p>STATUS: PLANS: STRATEGIC/OPERATIONAL MILESTONES/CHANGES: ISSUES, RISKS, & AGENDA ITEMS: MINUTES:</p>
<p>Ops Manual – Christine Bachman</p>	
	<p><u>REPORT</u></p>

COMMUNITY RELATIONS

Ray Ju

1.

STATUS: The CR Team has had a virtual conference call meeting in August. Bill has been continuing to develop the Agile offerings to our members collaborating with BAPLN and project managing two events in Jul-Aug and a third Certified Scrum Master session on Sep 12-13. Elaine is working with cPrime directly for a PMP Prep Class to be co-sponsored in late October. Terms, conditions and contract details will be presented to the Board for approval.

PLANS: Angeline, has taken the PM role in developing a Social Event with LinkedIn as a co-sponsor. This will be coordinated with Ingrid Linn, Manager of Social Media. She is wrapping up the Work Process Plumber responsibility with her interviews of CR Directors to document their respective workflows, processes and interdependencies.

Elaine Law, Director of CR has been following up with interested potential partners that would like to advertise and collaborate with SFBAC such as Harish Chinai from the SVC who offers PM training, Cathy Flight, Program Director of SF State Extended Learning, and Brenna Peters, Software Matters Inc.

Bill is in the initial stages of researching establishing a relationship with the SVASE, a professional organization involved with technology and sustainability organizations. He has extended an invite to Igor Kosoy, who started the LinkedIn thread on Agile training to join CR Team as a volunteer.

Ray has met with the VP of programs of the East Bay Chapter of the International Institute of Auditors, Keenan Rooney . They are interested in sharing the posting of event calendar information on each others web sites. He has also met with Cathy Flight, of SF State for brainstorming on collaboration and use of their Downtown Campus facility at 835 Market Street, 6th flr.

STRATEGIC/OPERATIONAL MILESTONE/CHANGES: Global Congress LIM panel presentation on “Board Succession Planning” will be presented in a 90-minute slot by Kimi, Bill and Ray.

ISSUES, RISKS & AGENDA ITEMS: Request from a vendor to selectively email broadcast messages of upcoming training courses. Precedent has been set with this happening on a regular basis as exemplified by the email on the “One Page PM” class. Elaine is looking for the process of how and who to go to. This is not making the Chapter email list available to vendors. Direct contact from Community Relation continues with cPrime for the co-sponsorship PMP training. This route was taken as discussed by Ray and Tony as Professional Development Director has resigned and response for timely turnaround is required.

Still trying to find collateral from various sources with no luck. The SFBAC Press Kit has gotten stuck in the mud with the changeover of PR Directors. More volunteer coordination efforts around getting existing collateral located and updated as well as new materials produced is a priority this month.

Name	Role	Phone	email
Eric Bourhis	Customer Advocate	415.632.9337	ericbourhis@gmail.com
Damian Dias	VIP Concierge	408.439.1710	damian_dias@hotmail.com
Bill Dominguez	Deputy VP	415.722.1156	bill@ecocentricstrategies.com
Paul Frias	Research Analyst	512.779.6468	pfrias@austin.rr.com
Ray Ju	VP	415.845.8880	rjsfbac@gmail.com
Elaine Law	Dir Community Relations	510.759.8083	elaine.law@rhi.com
Angeline Tan	Work Process Plumber	415.823.3271	yuenyuen@mindspring.com
Kimi Ziemski	Dir Public Relations	925.639.4564	kimiz@baycommppm.com

MINUTES:

	<p>Ray – Everything is on the report already submitted. I will take 2 minutes. Wanted to let you know that Bill is continuing to develop the Agile partnership, a certified SCRUM Master Class occurring this weekend. Angeline is moving forward to put together a social event, partnered with Linked-In for later this year, Elaine has been pursuing additional relationships with C-Prime to look at collaborating with us for a PMP Prep class with us in October.</p> <p>Bill – We have some oppty’s coming up in the Agile space for some revenue sharing offerings that would be very good for the chapter as well as our membership, and I’ll be working with you, Cindy – we will be spending some time together going through some of these things we’ve been playing with. We are having a sold out SCRUM Workshop this weekend. Very successful. Silicon Valley Associate of Entrepreneurs is a world-class board, 8000 member email, great opportunity to expand who we are and to bring some folks on board. Especially in the strategy piece, similar to the track we did for the 35th anniversary.</p> <p>Tony – Yes of course as CR begins their dealings with crafting relationships with sponsors and new entities, through which the strategic alignments are appropriate, we’ll need to closely coordinate the offerings to the community and our membership with Professional Development such that close communications as to what is planned and what is intended, working hand in glove, so that there is not 5 PMP offerings in a given month, and that there is disbursement of salient information that is occurring across the board. One of the opportunities we have this upcoming weekend as we talk about communications vehicles and communication strategy for the organization is inclusive of our web presence through both social media and our age-old classics, the newsletter and our website. Offering things on our events calendar and similar vehicles is perfectly appropriate and fine as long as there is a coordinated strategy for such, and I ask that you bear in mind that we have an upcoming member and understanding with the SV chapter that we will advertise all of each others activities – that could create for some very busy, potentially too much, activity. I’m looking forward to talking through some of those considerations this Saturday. I ask you to be prepared to chat through that.</p>
<p>PROFESSIONAL DEVELOPMENT– <i>Cindy Muscio</i></p> <p>1.</p>	<p><u>REPORT</u></p> <p>STATUS: As we’re offering and implementing events trying to bring everyone up to speed.</p> <p>PLANS: Planned to split the team between VP and Deputy but haven’t been able to. Deputy needs to step back a little due to personal issues.</p> <p>STRATEGIC/OPERATIONAL MILESTONES/CHANGES: Needs to recruit help although if not familiar with Prof Dev will take time to bring up to speed.</p> <p>ISSUES, RISKS, & AGENDA ITEMS:</p> <p>MINUTES:</p>
<p>SPEAKERS SERIES <i>Michael Balsam</i></p>	<p><u>REPORT</u></p> <p>STATUS: Working on fleshing out remaining lunchtime speaking engagements.</p> <p>PLANS: 1st lunch time speaking engagement (since Feb. occurring) Wed. Sept. 9th in Walnut Creek Planning Oct engagement with CPU in SF at Mechanics Bldg</p> <p>STRATEGIC/OPERATIONAL MILESTONES/CHANGES:</p>

	<p>ISSUES, RISKS, & AGENDA ITEMS: Need to locate lunchtime locations (free). Plan to work with Catharine Dupont to approach companies regarding hosting meetings for about 20 people. Already have Keller in SF for less than 40 people.</p> <p>MINUTES:</p>
<p>CAREER DEVELOPMENT <i>Sharawn Connor</i></p>	<p>REPORT</p> <ul style="list-style-type: none"> STATUS: Focus on developing a series of seminars on a bi-monthly basis for job seekers starting this month. Topics include interview techniques, breaking into a PMO, PMP certification, networking, etc. There will always be a guest speaker/SME at the seminars. Then sessions on how to Nail a Behavioral Based Interview. <p>PLANS: STRATEGIC/OPERATIONAL MILESTONES/CHANGES: ISSUES, RISKS, & AGENDA ITEMS:</p> <p>MINUTES:</p>
<p>DINNER MEETINGS <i>Aisha Williams</i></p>	<p>REPORT</p> <p>STATUS: Working on posting remaining dinner meetings for this year: September is posted, Lani should have posted Oct's Tuesday, September 08, 2009; November's is already posted; and for December still need to determine if we're having a holiday party or speaker.</p> <p>PLANS: Starting planning for 2010 dinner meetings; Once board approves draft schedule for next year will ask Venue person to start negotiations with hotels:</p> <p>Thurs. Jan. 21st SF Wed. Feb. 17th WC Thurs. Mar. 18th SF Wed. Apr 21st WC Thurs. May 20th SF Wed. June 16 ???Decide if want fun event this month or Aug (2009 over 100 attendees at dinner mtg) Thurs. July 15th (tentative) Are we going to have a joint dinner mtg with SV; if so, can we determine date Wed. Aug. 18th WC Thurs. Sept 16th SF Wed. Oct. 20th WC Thurs. Nov. 18th SF Wed. Dec. 15th SF</p> <p>STRATEGIC/OPERATIONAL MILESTONES/CHANGES: Aisha is assuming role of Director of Dinner Meetings ISSUES, RISKS, & AGENDA ITEMS:</p> <p>AGENDA ITEM FROM JP (point of discussion): This is a great line of discussion...there's a lot of valuable ideas on the table. Not sure if I got them all:</p>

- Unemployed members go free to dinner meetings
- Recruiters go free (or reduced) to dinner meetings
- Bring a buddy for free (PM co-worker, boss) to dinner meetings
- Volunteerism tied to dinner meeting for a reduced rate
- Other?

I have a thought re: a possible implementation idea:

Temporarily reduce the cost of a dinner meeting to say \$20 for all? That way, everybody wins! This would probably be much easier to track & verify. Also, on average, we typically spend more than we take in for dinner meetings (to the tune of \$2,500). Reducing the price would bring the average loss to about \$3,500, assuming the same number of attendees and no significant change in meeting format/meals/etc. Also, the chapter has been doing OK on its expense management and should be able to absorb the add'l cost (at least for a few meetings) and still 'break-even' at the end of the year.

BoD meeting: Finance availability issue

On that note, I had asked my Deputy Kiran Darsha if he was available to attend the 9/9 BoD in my place, as I have a prior engagement. He agreed, but then only recently had to back out due to a business trip. Unfortunately, there will be no Finance representation at the meeting. I'd invite another attendee, but didn't necessarily want to put someone in an awkward situation w/ such key issues on the table. Please let me know your thoughts/suggestions.

MINUTES:

I'm not completely up to speed with the Speakers Series or Career Development, and the Dinner Meetings standpoint, we have our October Speaker finalized, so it's just a question of what we're now going to do for December given whether we want to proceed with the volunteer recognition or not and I can take that up with the board offline if we want to.

Tony – perhaps we ought to consider a tactical, on the ground gathering ourselves together because there is a lot of movement transpiring – not just VP transfer – but I think we may be able to benefit from just a face-to-face on all of the things we have going on – especially since Nathalie is going to be providing an overview of the portfolio at the meeting and that will get people jazzed and interested and intrigued. I will make myself available to you who are on the board and are inclined, I welcome you to stay and dialogue with me.

Cindy – 2010 Calendar for the dinner meetings that we need approval on. Discussion on going back and forth between Wednesday night and Thursday night. We know the 3rd Thursday of the month is a big PM SIG Meeting which is the East Bay group which may impact our Thursday numbers.

Tony – We have a lot of information available to us from our dinner meeting surveys, our membership surveys, and yet to be completed geographic placement of visual diagramming of who lives and works where. What we have at present is only what we as 'what is your preferred location...' We can use that tool to make sure our decision making process is appropriate moving forward in the first few months of next year. But I would throw out for the boards consideration that for the remainder of 2010, we wait on establishing dates and locations. That may mean losing leverage in having procurement provide us with the opportunity of scales of economy booking 4 times in Walnut Creek. Until such time that we have the opportunity to look at the

membership data in the 4th qtr and a review of who lives and works where.

Nathalie – this is what we did. We can do that again, but that is how we got to the current one.

Tony – good to know. I have not seen that data pool.

Nathalie & Candice will followup with Rebecca and get everything in the right spot... 10 years of history behind this

Cindy – Dinner Meeting Agenda item from JP – potential reduction of cost for dinner meetings, incentives like bring-a-buddy, unemployed members go free....

Tony – Could those on phone stay on to 7:30 so that we could discuss for a couple of minutes? (yes from all)
 There had been some discussion surrounding how to help some of our members who are suffering in this economy. I looked at SV's pricing scheme for dinner meetings – option was to pay half if out of work. I threw those out for the boards consideration – and a number of ideas were brought forward. I don't want to let loose of them, and we need to discuss to some degree – a whole slew of ideas. Half price, for free if volunteer, pay full but bring buddy for free, offset by providing free dinners to recruiters – kind of where we are at. Dialogue?

Cindy – Concern that the dinner meetings aren't making any money...this will increase the loss. As long as Chapter is willing to take that loss, could be a good way to bring in members that don't attend dinner meetings.

Tony – we have historically always lost money on dinner meetings – value to members.

Nathalie – Set up small task force that includes finance, PD, you, brainstorm, run numbers and think through implications. I think it's a separate session, small task force. **Tony action – craft task force / committee to begin examining options with the hopes to specifically come up with something for the board to review sooner rather than later.**

Neal – Michael and I will meet on Saturday to clarify what each of us, from the PD area, is doing, for example I have been doing a lot of PM in the various areas of PD, but I haven't really focused on one area, and from what I understand from Sonja, right now Michael is supposed to handle the speakers series, particularly the brown bag series.

Tony – today was the first Speaker Series we've had since February or March. I don't know the success of it, but I'm certain we can ask Michael to report out on that on behalf of the board. Neal, for my own benefit, do you subsume the speakers series in your area?

Neal – so far I haven't been involved in it. Sonja had approached me about it and we had talked, but we were hoping on Saturday to clarify that. I have been mainly focused on the educational events.

Cindy – the whole PD is to meet from 12 – 1 to talk responsibilities and gaps.

Certifications PMP – no update. Will reach out to Tim to get more info.

<p>PROFESSIONAL SPEAKERS SERIES Neal Cronin</p>	<p><u>REPORT</u></p> <p>STATUS: One Page PM workshop planned end of Sept; 2 workshops planned for Oct; working on a skills workshop before Nov dinner meeting (3-5pm); and IPM in Nov. Career Dev workshop in December before the dinner meeting (with former</p>
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	<p>President of Bldg Inspector Commission). He wants to talk about possible employment possibilities due to stimulus package. PG&E would like to help with a workshop in January geared towards Procurement and supplier management.</p> <p>PLANS: Following up with future speakers.</p> <p>STRATEGIC/OPERATIONAL MILESTONES/CHANGES: For most part, when able working with providers on a Turn-key basis (but help them work through issues –i.e., helping John Stenbeck with registration).</p> <p>ISSUES, RISKS, & AGENDA ITEMS: Neal is taking over this role. Greg is not sure that he will remain in the field of PM. His membership expired in August and he’s not sure he will renew.</p> <p>MINUTES:</p>
<p>CERTIFICATIONS PMP, CAPM, PgMP, Risk, Scheduling <i>Tim Salaver</i></p>	<p>REPORT</p> <p>STATUS: We have two PMP Exam Prep classes planned this month; 1 with Becker another one with Aileen Ellis</p> <p>PLANS: With next class try to better serve class</p> <p>STRATEGIC/OPERATIONAL MILESTONES/CHANGES: Web information for Becker class not posted corrected; Prof Dev should have double checked. Class posting on web pulled too early and class closed before posted time.</p> <p>ISSUES, RISKS, & AGENDA ITEMS: Need to coordinate closer with communications.</p> <p>MINUTES:</p>
<p>PAST PRESIDENT <i>Nathalie</i></p> <p>1.</p>	<p>REPORT</p> <p>STATUS:</p> <p>PLANS:</p> <p>STRATEGIC/OPERATIONAL MILESTONES/CHANGES:</p> <p>ISSUES, RISKS, & AGENDA ITEMS:</p> <p>MINUTES:</p> <p>Nathalie has crafted new Chapter bylaws that she will send out to the Board for review, comment, and discussion. These will conform to PMI GOC’s standard and will need to be voted upon by the membership. She has also crafted the nominations committee (herself, Linda Balestreri, and Lee Lambert) and will be sending out a call to the membership for nominations for next year’s board. They are making the qualifications for the board very clear that the board is smaller and more strategic, and that the roles are more demanding and we need members that are going to fulfill those roles. There will be an objective process put together for choosing the board.</p> <p>Portfolio is ready to go and start working from, especially professional development. It’s not set in stone, and we can always make changes.</p>
<p>MEETING EVALUATION / WRAP-UP – All</p>	

2.	

Next BOD Meeting on

Tues., Oct. 6, 6:15 – 7:15 pm

PMI SFBAC 2009 Schedule

Teleconference call for all component leaders -

To accommodate requests from several chapters, the monthly teleconference call for all component leaders has been changed to the 4th Monday of each month (except where noted **)

All calls will be held at 7:00 p.m. (Pacific Time). Call-in info will be sent out at least a week prior to the meeting date.

Also, shown is the focus area of topic that will be discussed each month.

Month	Date	Day	Time	Focus Discussion Topic	
May	26th	Tuesday**	7:00 p.m. (PST)	Professional Development & Education	Call-in info will be sent out at least a week prior to the meeting date.
June	22nd	Monday	7:00 p.m. (PST)	Programs	
July	27th	Monday	7:00 p.m. (PST)	Finance	
August	25th	Tuesday**	7:00 p.m. (PST)	Webinar: Member Retention (led by PMI Staff)	
September	28th	Monday	7:00 p.m. (PST)	Senior Leadership/Presidents set agenda for October Meeting	
October	--	--	--	No call (North American Leadership Institute Meeting in Orlando)	
November	23rd	Monday	7:00 p.m. (PST)	TBD	
December	--	--	7:00 p.m. (PST)	No Call	

January

Wed, Jan 7: 6:00 – 7:30pm

Thur, Jan 15

Fri, Jan 30/Sun, Feb 1

BOD

Dinner mtg, SF

Strategic planning mtg off-site with new BOD
(incl. Advisory board & key Directors)

February

Fri – Sun, Feb 6 – 8

Mon – Wed, Feb 9 – 11

Wed, Feb 11: 6:00 – 7:30pm

Wed, Feb 18

APAC LIM (just FYI)

APAC Congress (just FYI)

BOD

Dinner mtg, Walnut Creek (WC)

March

Fri, Mar 6
Wed, Mar 16: 6:00 – 7:30pm

35th anniversary event/celebration
BOD

April

Sat, Apr 4: 8am-12pm

Wed, Apr 8: 6:00 – 7:30pm
Fri-Sun, Apr 10-12

Wed, Apr 15

½ day Strategic planning mtg (official handover)
(incl. Advisory board & outgoing board)
BOD (if needed)
Region 7 Summit, SF
(BOD + key directors are expected to attend)
Dinner mtg, WC

May

Wed, May 6: 6:00 – 7:30pm
Fri-Sun, May 15-17
Mon-Wed, May 18-20
Thur, May 21

BOD
EMEA LIM (just FYI)
EMEA Congress (just FYI)
Dinner mtg, SF

June

Mon, Jun 15: 6:15 – 7:15pm
Wed, Jun 17: 5:30 – 8:00pm
Thur, June 25
Sat, Jun 27: 8am-12pm

BOD
Summer Fun event
Annual Membership Meeting (Virtual)
½ day Strategic planning mtg
(incl. Advisory board)

July

Wed, Jul 8: 6:15 – 7:15pm
Thur, Jul 16

BOD (cancelled)
Joint dinner mtg – Silicon Valley

August

Wed, Aug 12: 6:15 – 7:15pm
Wed, Aug 19
Sat, Sept. 12: 8am-12pm

BOD
Dinner mtg, WC
½ day Strategic planning mtg
(incl. Advisory board)

September

Wed, Sep 9: 6:15 – 7:15pm
Thur, Sep 17

BOD
Dinner mtg, SF

October

Tues-Oct 6: 6:15 – 7:15pm
Thu-Sat, Oct 8-10
Sun-Wed, Oct 11-14
Wed, Oct 21

BOD
NA LIM (BOD + key directors are expected to attend)
NA Congress (just FYI)
Dinner mtg, WC

November

Sat, Nov 14: 6:15 – 7:15pm
Thur, Nov 19

½ day Strategic planning mtg (incl. Advisory board)
Dinner mtg, SF

December

Wed, Dec 2: 6:15 – 7:15pm
Wed, Dec 9

BOD + BOD & key Directors holiday get together
Dinner mtg - Holiday Party!, SF